



An Initiative of Utthan

Quarterly Progress Report

September to December 2008



Submitted to
Arghyam

Prepared by:

People's Learning Center Water & Sanitation
Bhavnagar-364002.Gujarat-India. Ph: +91 278 2573061.
E-mail: plcwatsan@dataone.in, web:www.plcwatsanutthan.org



Utthan

Ahmedabad-380015.Gujarat-India. Ph:+91 79 26751023, 26763624.
Email: utthan.ahmedabad@gmail.com, web: www.utthangujarat.org

Introduction

People's Learning Centre on Water and Sanitation has prepared a progress report for the period of four months from September to December 2008. Efforts have been taken that all the work done/undertaken has been done keeping focus on the mission, aim and objectives of the Community Training Centre.

At various levels the People's Learning Centre has conducted numerous activities for capacity building. This focus helps in building a common understanding on the issue amongst the people of various areas in Gujarat. This also makes the people self reliant on the issue of water and sanitation and in turn also makes them capable to provide information, guidance and training. The details of the activities are given in this report.

There is a framework within which this programme will function and operate. It includes the Advisory Committee, State Resource Group, District Resource Group and Area Resource Group. In this framework, the District and Area Resource Groups are important as they are local level groups. They are based and operational in their respective areas. They are finding solutions to the problems/issues of water and sanitation at the local level by conducting various training programmes. In future, these groups will be made capable to function independently.

Keeping this objective in mind a detailed progress report has been prepared of the activities done. It shows that various trainings, meetings have been conducted along with capacity building trainings at both levels.

Over and above these activities, the teams have undergone capacity building along with exposure visits and have conducted various meetings.

Given below is the detailed progress report of the activities of quarter.

Outline of the Training Meetings organized during the last four months

Sr. No.	Activity
<i>Specific Groups</i>	
1	ARG Meeting – Talaja
2	ARG Meeting – Mahuva
3	DRG Meeting – Ahmedabad
4	DRG – Orientation Training – Bhavnagar
5	Orientation Meeting with Ahmedabad DRG
6	Linkages with Banks for Micro Finance System
7	Training with Micro Finance Sanitation – Rajula, Mahuva, Bhavnagar
8	Training with the Leader for the Development of Micro Finance Sanitation System – Rajula, Mahuva
9	Other Trainings
<i>Team</i>	
1	Quarterly Planning Meeting
2	Orientation of the Swajaldhara Team
3	SACOSAN – Partnership in Delhi
4	Meeting for Developing Training Material
5	SRG Meeting
6	Developing the Library- add new books and admit new members
7	Linkages with different organizations and networks
8	Documentation, Report writing and write Case Studies

No.	Name of Training	Venue	Male	Female	Total
1	A.R.G Meeting Talaja – 3	Talaja	158	13	171
2	A.R.G Meeting Mahuva – 2	Mahuva	50	42	92
3	Orientation Meeting with Mahiti Sanstha	Dholera	3	3	6
4	DRG Meeting – Ahmedabad	Ahmedabad	13	6	19
5	DRG – Orientation Training – Bhavnagar	Bhavnagar	30	18	48
6	Training with Micro Finance Sanitation Leader	Victor, Aktariya, Bhavnagar	-	95	95
7	Training with the Leader for the Development of Micro Finance Sanitation System – 1	Victor	-	55	55
8	Orientation of the Swajaldhara Team	Bhavnagar	2	1	3
9	SACOSAN - Partnership in Delhi	Delhi	3	2	5
10	Training of Salt Pan Workers on Importance of Water and Sanitation	Victor, Khera	30	50	80
	Total		289	285	574

A. Activities at the Community Level

1. A. R. G

1.1 Meeting with Talaja Block's Area Resource Group

- Organizer: P L C WATSN
- Venue: Talaja
- Date: 13/09/08
- Total Participation: Men – 55, Women – 5
- Trainer: Arvindbhai, Ritaben and Laxmanbhai

No.	Name of Training	Objective	Methodology	Outcome
1	Need for Talaja Block Area Resource Group	<ul style="list-style-type: none"> ✓ Introduction of Organization ✓ Objectives ✓ Minutes of Earlier meeting ✓ Need for Area Resource Group ✓ How many people are interested and want to join ✓ What should be the monitoring indicators ✓ What will be the responsibilities of the Area Resource Group 	<ul style="list-style-type: none"> ✓ Group Discussion ✓ Lecture ✓ Question-Answer Session 	<ul style="list-style-type: none"> ✓ People agreed to become members of the Area Resource Group ✓ A list was prepared on the basis of the indicators and interest ✓ A list of responsibilities was prepared.

2 Meeting with Talaja Block's Area Resource Group



- Organizer: P L C WATSN
- Venue: Talaja
- Date: 23/10/08
- Total Participation: Men – 45
- Trainer: Arvindbhai, Ritaben, Bharatbhai, Hirabhai

No.	Name of Training	Objective	Methodology	Outcome
1	Need for Talaja Block Area Resource	<ul style="list-style-type: none"> ✓ Introduction of Organization ✓ Objectives ✓ Minutes of Earlier meeting 	<ul style="list-style-type: none"> ✓ Group Discussion ✓ Lecture 	<ul style="list-style-type: none"> ✓ People agreed to become members of the Area Resource

	Group	<ul style="list-style-type: none"> ✓ Need for Area Resource Group ✓ How many people are interested and want to join ✓ What should be the monitoring indicators 	<ul style="list-style-type: none"> ✓ Question-Answer Session 	Group <ul style="list-style-type: none"> ✓ A list was prepared on the basis of the indicators and interest
--	-------	---	---	---

2.1 Meeting with Talaja Block's Area Resource Group

- Organizer: P L C WATSN and Pravah
- Venue: Talaja
- Date: 26/11/08
- Total Participation: Men – 45
- Trainer: Arvindbhai, Ritaben, Pravinbhai, Hirabhai

No.	Name of Training	Objective	Methodology	Outcome
1	Need for Talaja Block Area Resource Group	<ul style="list-style-type: none"> ✓ Introduction & Welcome ✓ Objectives ✓ How many people are interested and want to join ✓ Preparation of the profile of the Area Resource Group ✓ Planning 	<ul style="list-style-type: none"> ✓ Group Discussion ✓ Lecture ✓ Question-Answer Session 	<ul style="list-style-type: none"> ✓ A total of 54 people agreed to become members of the Area Resource Group ✓ The capabilities of the group was recognized ✓ Agreed to take training and taking the work forward

2.2 Meeting with Mahuva Block's Area Resource Group

- Organizer: P L C WATSN, Coastal and Pravah
- Venue: Ramvadi-Mahuva
- Date: 25/11/08
- Total Participation: Men – 21, Women - 21
- Trainer: Arvindbhai, Riteshbhai, Pravinbhai, Jiteshbhai



No.	Name of Training	Objective	Methodology	Outcome
1	Need for	<ul style="list-style-type: none"> ✓ Introduction & Welcome 	<ul style="list-style-type: none"> ✓ Group 	<ul style="list-style-type: none"> ✓ A total of 31 people

	Mahuva Block Area Resource Group	<ul style="list-style-type: none"> ✓ Objectives ✓ How many people are interested and want to join ✓ List for the Area Resource Group ✓ Planning 	Discussion <ul style="list-style-type: none"> ✓ Lecture ✓ Question-Answer Session 	agreed to become members of the Area Resource Group <ul style="list-style-type: none"> ✓ The capabilities of the group was recognized ✓ Agreed to take training and taking the work forward
--	----------------------------------	---	---	---

2.3 Meeting with Mahuva Block's Area Resource Group

- Organizer: P L C WATSN, Coastal and Pravah
- Venue: Gopallal Baug-Mahuva
- Date: 23/12/08
- Total Participation: Men – 29, Women - 21
- Trainer: Sangitaben, Arvindhbai, Jiteshbhai

No.	Name of Training	Objective	Methodology	Outcome
1	Meeting with Mahuva Block's Area Resource Group	<ul style="list-style-type: none"> ✓ Introduction & Welcome ✓ Minutes of Earlier meeting ✓ How many people are interested and want to join ✓ List for the Area Resource Group ✓ Preparation of the profile of the Area Resource Group ✓ Planning 	<ul style="list-style-type: none"> ✓ Lecture ✓ Question-Answer Session 	<ul style="list-style-type: none"> ✓ A total of 54 people agreed to become members of the Area Resource Group ✓ The capabilities of the group was recognized ✓ Agreed to take training and taking the work forward ✓ Prepared profile of the Group members

2. Activities of the Group at the District Level (D. R. G)

2.1 Orientation Meeting with MAHITI Sanstha

Date: 6/11/08, Venue: MAHITI Sanstha – Dholera

Objectives: Planning Meeting for Arghyam collaborative effort for Barwala Block Agenda:

- Understanding of the Proposal on Collaborative Effort Arghyam
- Village Selection
- Organising for Capacity Building of A.R.G
- Prepare the list of D.R.G
- Organise for Capacity Building of Water Committees
- Eco-Sanitation Demonstration

Understanding was provided on the proposal. The activities that needed to be done in Barwala Taluka was decided keeping this in mind. Currently the implementation of Swajaldhara Scheme is ongoing. There are 27 villages in Barwala taluka in which the taluka planning can be undertaken. In this 15 villages can be brought under one cluster and the ARG capacity building can be organized. The selection of the 15 villages has been done. It has been decided to have the trainings in February.

There was a detailed discussion and a presentation on how to implement Eco-Sanitation. It was decided the demonstration would be held in the MAHITI Sanstha's campus, which will help in people seeing it and accepting the new venture.

2.2 Meeting with Ahmedabad District Resource Group

- Organizer: P L C WATSN
- Venue: Centre for Environment Education, Ahmedabad
- Date: 31/12/08
- Total Participation: Men – 55, Women - 5
- Trainer: Pravinbhai, Nafisaben, Sangitaben

No.	Name of Training	Objective	Methodology	Outcome
1	Preliminary Meeting with Ahmedabad District Resource Group	<ul style="list-style-type: none"> ✓ Introduction of Organizations, Understanding of the project & Review of last meeting. ✓ Understanding of Participatory Efforts ✓ Responsibility, Roles and Selection and Structure of the DRG ✓ Strategies of how to reach organizations ✓ Planning 	<ul style="list-style-type: none"> ✓ Lecture ✓ Question-Answer Session ✓ Presentation 	<ul style="list-style-type: none"> ✓ Organizations showed willingness and took the responsibility of bringing in other organizations ✓ Analysis of responsibilities based on the capabilities and experiences of the organizations

2.3 Orientation Training of Bhavnagar District Resource Group

- Organizer: P L C WATSN
- Venue: Rasoi Dining Hall, Bhavnagar
- Date: 14/10/08 to 17/10/08
- Total Participation: Men – 29, Women - 21
- Trainer: Mayankbhai, Amiben, Shilpaben, Devendrabhai,,Maheshbhai, Sanjaybhai, Lataben, Mavjibhai, Pravinbhai



No.	Name of Training	Objective	Methodology	Outcome
1	Orientation Training of Bhavnagar District Resource Group	<ul style="list-style-type: none"> ✓ Introduction and Welcome. Understanding of the project <ul style="list-style-type: none"> ✓ Discussion on Existing Water and Sanitation situation nationally and internationally ✓ Water and Development. Livelihood and Industrialization <ul style="list-style-type: none"> ✓ Technology and Development ✓ Laws related to Water and Sanitation ✓ Village Action Plan ✓ Gender Mainstreaming of Water and Sanitation 	<ul style="list-style-type: none"> ✓ Lecture ✓ Question-Answer Session ✓ Presentation ✓ Games ✓ Video Show ✓ Experience sharing ✓ Songs 	<ul style="list-style-type: none"> ✓ Capabilities of the Groups came out ✓ Agreed to take training and taking the work forward ✓ Understanding of Water and Sanitation was brought in ✓ Planning done of the future trainings.



3. Other Trainings:

3.1 Training of Salt Pan Workers on the Importance of Water and Sanitation

- Organizer: PLC Coastal-Rajula
- Venue: Salt Pan Worker's Vadi - Victor
- Date: 29/12/08
- Total Participation: Men – 10, Women – 35
- Trainer: Sangitaben, Ritaben, Jiteshbhai



No.	Name of Training	Objective	Methodology	Outcome
1	Training of Salt Pan Workers on the Importance of Water and Sanitation	<ul style="list-style-type: none"> ✓ Aims of the Training ✓ Objectives of Water and Sanitation Training ✓ Importance of water ✓ Reasons for Wasting water ✓ Conservation and Protection of Water ✓ Conversion of Polluted water to Potable water ✓ Why and How Chlorination of water is done ✓ What are Sanitation Related Behavior 	<ul style="list-style-type: none"> ✓ Question-Answer Session ✓ Presentation ✓ Lecture ✓ Group Discussion 	<ul style="list-style-type: none"> ✓ Got an Idea about prevailing water and sanitation situation. ✓ Understood the sources of water ✓ Information on pollution of water and how it harms us on drinking ✓ Got information on why and how chlorination of water is done. ✓ Understanding on importance of Personal Cleanliness

3.2 Training of Salt Pan Workers on the Importance of Water and Sanitation

- Organizer: PLC Coastal-Rajula
- Venue: Salt Pan Area - Khera
- Date: 30/12/08
- Total Participation: Men – 20, Women – 15
- Trainer: Ritaben, Jiteshbhai

No.	Name of Training	Objective	Methodology	Outcome
1	Training of Salt Pan Workers on the Importance of Water and Sanitation	<ul style="list-style-type: none"> ✓ Aims of the Training ✓ Objectives of Water and Sanitation Training ✓ Prevailing conditions of Salt Pan Workers ✓ Importance of water ✓ Reasons for Wasting water ✓ Conservation and Protection of Water ✓ Conversion of Polluted water to Potable water ✓ Why and How Chlorination of water is done ✓ What are Sanitation Related Behavior 	<ul style="list-style-type: none"> ✓ Question-Answer Session ✓ Presentation ✓ Lecture ✓ Film 	<ul style="list-style-type: none"> ✓ Got an Idea about prevailing water and sanitation situation. ✓ Understood the sources of water ✓ Information on pollution of water and how it harms us on drinking ✓ Got information on why and how chlorination of water is done. ✓ Understanding on importance of Personal Cleanliness

3.3 Swajaldhara Team Orientation Training

- Organizer: P L C WATSN
- Venue: Bhavnagar
- Date: 9-10/09/08
- Total Participation: Men – 2, Women – 1
- Trainer: Ritaben, Jiteshbhai, Arvindbhai

No.	Name of Training	Objective	Methodology	Outcome
1	Swajaldhara Team Orientation Training	<ul style="list-style-type: none"> ✓ Understanding of the Aims and Objectives of the Organization ✓ G. R, Roles and Responsibilities and Activities of Water Committees. Role of NGOs ✓ Village Selection Plan. PRA and Understanding on proposal/application ✓ Understanding on Water and Sanitation 	<ul style="list-style-type: none"> ✓ Presentation ✓ Lecture ✓ Question-Answer Session ✓ Film 	<ul style="list-style-type: none"> ✓ Understanding of organizations developed on working process. ✓ Understanding of the project and its working process ✓ Understanding of sanitation

3.4 Third – Participatory SACOSAN Conference in Delhi

- Organizer: Govt. of India
- Venue: New Delhi
- Date: 16/11/08 to 21/11/08
- Total Participation: Men – 3, Women – 2



No.	Name of Training	Objective	Methodology	Outcome
1	Third Participatory SACOSAN Conference in Delhi	<ul style="list-style-type: none"> ✓ Broad Understanding on the Prevailing Water and Sanitation in South Asian Countries ✓ New Initiatives and Technologies of Water and Sanitation ✓ Paper presentations of success stories of different countries ✓ Presentation of the Delhi Declaration 	<ul style="list-style-type: none"> ✓ Presentation ✓ Lecture ✓ Question-Answer Session ✓ Film 	<ul style="list-style-type: none"> ✓ Declaration of the Issues related to Water and Sanitation ✓ Human Rights, Sustainable Sanitation



4. Activities of the State Resource Group (SRG)

4.1 SRG Meeting – 1

Date: 23/9/08, Venue: Utthan Office, Ahmedabad

SRG meeting is held every month. A total of 7 members attended this meeting. Progress of the programme is discussed and further planning is also done. The major discussion is done on DRG Training and the Training Module

Agenda:

- Develop the Training Module and Related Material of the DRG member's Orientation Training.
- Distribute responsibility of the Training Module

The discussion centered around the agenda. All the members gave suggestions for the module and decided the sequence of the various sessions. The list of resource persons was also prepared and they were finalized.

It was decided that material related to the training would be prepared and given to the short listed resource persons. All the members took responsibility for their allotted sessions and the related material to be brought in the next meeting.

4.2 SRG Meeting – 2

Date: 10/10/08, Venue: Utthan Office, Ahmedabad

A total of 5 members attended this meeting. The module was finalized and projection related to it was prepared and presented. Suggestions from the members were incorporated.

Main Agenda:

- Finalize the Training Module for the DRG member's orientation training and also its projection.
- Finalize the Resource persons

The module has been finalized and a copy has been attached. The list of resources persons finalized for the DRG member's three day training. The resource persons are:

1. Shilpaben Vasavda
2. Amiben Makad
3. Mayankbhai Joshi
5. Sanjaybhai Joshi
4. Devendrabhai Parikh
5. Lataben Sachdev
6. Pravin Bhikdiya
7. Maheshbhai Pandya

It was decided that after the DRG training there would be a feedback meeting and also further planning was also done.

4.3 SRG Meeting – 3

Date: 10/11/08, Venue: Utthan Office, Ahmedabad

Main Agenda:

- Learning and Suggestions from the Bhavnagar DRG Training
- Feedback on the Training
- Changes to be incorporated in the Future trainings and its planning

A total of 5 members attended this meeting. This meeting was specially called to get the feedback/reactions on the DRG Training. As per the feedback the orientation training went very well except that in some sessions there is need to make some changes in the methodology and process. After that preparations were undertaken for the TOT and planning for the Ahmedabad DRG Training. A list of subject experts was prepared and a standby list was also prepared so that more than one subject expert is on the list.

5. Advisory Committee

Different levels have been created within the framework of this project/programme. There has been progress under the guidance and advise from all levels. The advisory committee is part of this framework. A few names have been decided and letters were sent for their consent to be on this committee. There are six members in this committee and they are:

1. Nafisaben Barot – Utthan, Ahmedabad
2. Sara Ahmed – Consultant
3. Ashok Chatterjee – Consultant
4. K Nelson – Arghyam, Bengalure
5. Jaypalsinghji – CEO-WASMO, Gandhinagar
6. Sudarshan Iyengar – Vice Chancellor, Gujarat Vidyapeeth, Ahmedabad

It has been decided that the next meeting of the Advisory Committee will be held in January. Momentum will be gained with the constant support and guidance of the Advisory Committee.

B. Activities Related to Micro Finance

1. Micro Finance Sanitation Leader's Training

- Organizer: P L C WATSN
- Venue: Victor, Tal. Rajula
- Date: 5/09/08
- Total Participation: Men – 0, Women – 40
- Trainer: Ritaben

No.	Name of Training	Objective	Methodology	Outcome
1	Micro Finance Sanitation Leader's	✓ Welcome and Introduction. Understanding about the Project.	✓ Lecture Question- Answer	✓ Build an understanding on the participatory process

	Training	<ul style="list-style-type: none"> ✓ Understanding Water and Sanitation and on that basis create a demand for Sanitation ✓ Information on Government schemes and understanding on how to get toilet connection ✓ Understanding on preparation of Area level list 	Answer Session ✓ Songs	participatory process <ul style="list-style-type: none"> ✓ Give an idea on the prevailing Sanitation conditions ✓ Understanding on Complete Sanitation Scheme TSC ✓ Preparation of Area level list ✓ Toilets started being constructed on loans
--	----------	---	---------------------------	--

2. Micro Finance Sanitation Leader's Training

- Organizer: P L C WATSN
- Venue: Aktariya, Tal. Mahuva
- Date: 6/09/08
- Total Participation: Men – 0, Women – 35
- Trainer: Sangitaben



No.	Name of Training	Objective	Methodology	Outcome
1	Micro Finance Sanitation Leader's Training	<ul style="list-style-type: none"> ✓ Welcome and Introduction. Understanding about the Project. ✓ Understanding Water and Sanitation and on that basis create a demand for Sanitation ✓ Information on Government schemes and understanding on how to get toilet connection ✓ Understanding on preparation of Area level list 	<ul style="list-style-type: none"> ✓ Lecture Question-Answer Session ✓ Songs 	<ul style="list-style-type: none"> ✓ Build an understanding on the participatory process ✓ Give an idea on the prevailing Sanitation conditions ✓ Understanding on Total Sanitation Scheme ✓ Preparation of Area level list ✓ Toilets started being constructed on loans

3. Micro Finance Sanitation Leader's Training

- Organizer: P L C WATSN
- Venue: Bhavnagar

- Date: 17/10/08
- Total Participation: Men – 0, Women – 20
- Trainer: Sangitaben, Ritaben

No.	Name of Training	Objective	Methodology	Outcome
1	Micro Finance Sanitation Leader's Training	<ul style="list-style-type: none"> ✓ Welcome and Introduction. Understanding about the Project. ✓ Understanding Water and Sanitation and on that basis create a demand for Sanitation ✓ Information on Government schemes and understanding on how to get toilet connection ✓ Understanding on preparation of Area level list 	<ul style="list-style-type: none"> ✓ Lecture ✓ Question-Answer Session ✓ Songs 	<ul style="list-style-type: none"> ✓ Build an understanding on the participatory process ✓ Give an idea on the prevailing Sanitation conditions ✓ Understanding on Total Sanitation Scheme ✓ Preparation of Area level list ✓ Toilets started being constructed on loans

4. Micro Finance Sanitation System Development Training

- Organizer: P L C WATSN
- Venue: Victor, Tal. Rajula
- Date: 17/10/08
- Total Participation: Men – 0, Women – 15
- Trainer: Amitbhai, Madhuben, Pravinbhai, Sangitaben



No.	Name of Training	Objective	Methodology	Outcome
1	Micro Finance Sanitation System Development Training	<ul style="list-style-type: none"> ✓ Welcome and Introduction. Understanding about the Project. ✓ Understanding on Method followed in the System ✓ Experiences of the Micro Finance System ✓ Understanding on the Framework of the System ✓ Experience Sharing. 	<ul style="list-style-type: none"> ✓ Lecture ✓ Question-Answer Session ✓ Songs 	<ul style="list-style-type: none"> ✓ Understanding on Micro finance system ✓ Understanding on the best method to be followed in the administrative system, which will make the process of micro finance easy.

5. Linkages with Banks for Micro Finance System:

For the Micro Finance Sanitation System a consultation was done with FWWB and the Area Resource Group, Rajula and the Leaders of Bhavnagar. The issues discussed were, need for loan, financial/economic conditions of women, experience sharing of loans taken for constructing toilets. Women showed willingness to get loans on low interest from the bank. On that basis FWWB will give their report.

C. Encouragement of Eco-Sanitation and It Demonstration Activities

Previously awareness Programme were arranged/organized for Eco-sanitation in various villages. As part of the follow-up activities visits to these villages were done. During this visit brochures and hand bills related to Eco-Sanitation were distributed. Discussion was also done on the issues/questions/queries that people had about Eco-Sanitation. People also put up various points like:

- Can be made but the costs are high
- More useful for coastal villages
- People from all the villages showed willingness for demonstration
- A list was prepared for this purpose
- It is important to have mason's training

This is how the work on Eco-Sanitation was initiated. It was decided that the demonstrations will start from the next month. This necessitated the training of the masons.

Information was shared with the District Development Officer (DDO), Bhavnagar, Taluka Development Officer (TDO), Talaja, Mahuva, Bhavnagar and Ghogha. Information was also shared with the District Rural Development Agency (DRDA), Bhavnagar (Total Sanitation Campaign). They have showed willingness to use this new technology.

D. Documentation

1. Developing training material

Various types of trainings are organized under this programme/project. Some material has been developed for distribution during these trainings. Also material with P L C WATSN is being used in these trainings. Material is also collected from other sources. Currently new material is being developed.

List of Collected Training Material:

- Declaration of Pani Samiti, Gujarat Government
- Book on the Roles, Responsibilities and Working of the Pani Samiti
- Guideline of the Swajaldhara Scheme
- Guideline of the Total Sanitation Campaign
- Information on Eco-Sanitation
- Case Studies of various Success Stories
- Video series related to Water and Sanitation
- CDs related to Capacity Building

List of New Developed Material:

- Handbills explaining how to make the soak-pits
- Brochures and Posters giving information on Eco-Sanitation
- Booklet giving information on Water and Sanitation
- Handbill on the seven steps to be followed for Sanitation
- Guideline and Methods on how to check water quality
- English version (translated) Eco-Sanitation booklet
- Three Piles Voting Pictures of Water and Sanitation
- Gender Toolkit and Games for Gender Mainstreaming of the issues of Water and Sanitation
- Preparation of a variety of models, for e.g. Eco-Sanitation Model, Model of Toilet and others.

Work is going on for the preparation of a variety of training materials. There is a lot of material in English which need to be translated in Gujarat and also a lot of material in Gujarat which needs to be translated in English. This needs to be done, as it has to be used nationally and internationally also.

2. Report Writing/Documentation of Trainings/Meetings

P L C WATSN has documented the various training meetings like:

- Quarterly Report
- Training Report of ARG and DRG
- Monthly and Quarterly Team Meeting Reports
- Various kinds of Case Studies

All the process that happen in the project are documented and necessary translations are done from Gujarati to English. This is how all the documentation is done.

3. LokSanchalan

LokSanchalan PLC's quarterly newsletter has been published. The editorial team met to discuss the case studies and other news that needed to be included. It has been decided that they will be published in the next issue of LokSanchalan. In the current published issue of December the issues covered were:

- Gender, Peace and Conflict Resolution
- Gender, Women's Empowerment and Savings-Loans
- Sustainability on the issue of Water and Sanitation and Experiences of People

4. Develop the Library. Add new books and admit new members

In the past four months a total of 60 books and 10 CDs have been used. A computerized and manual listing has been done of all the new books, periodicals, CDs, etc. either bought or gifted. This has been used/utilized by volunteers, people from the community and other members of Utthan. In the last 3 months a total of 7 new books, 17 new CDs have been included in the library. Now the total number of books stands at 743 and total CDs stand at 81. There are books on 32 different subjects.

Total members: 40; of them Utthan staff members are 11, Rural members are 11, College Students are 18. Over and above this there are linkages with 6 different colleges of Bhavnagar.

E. Advocacy

- Area Resource Group has shown willingness to establish linkages with the government and to include the TSC work in their periphery of work.

F. Review, Monitoring and Planning

Quarterly Planning Meeting:

There is a monthly meeting convened to take forward the work of PLC WATSN. The discussion in this meeting is centered around the work that is done in the past month, any work that is pending as per the planning and also forward planning of the coming month.

Every four months a quarterly meeting is organized to make planning for the next quarter and also to discuss the work done in the previous quarter. In the prepared planning suggestions are taken from the SRG members, Advisory Committee, and Experts to take the work effectively forward.

G. Linkages/Networking

Linkages with Organizations and Networks:

It is an important responsibility of P L C WATSN to establish linkages with various organizations working on the issue of Water and Sanitation. This can result in better spread and usage of this work. During these four months formation of DRG was done at local level by establishing linkages with NGOs, government departments like health, District Panchayat, Taluka Panchayat, DRDA, Blood Bank, Universities, Educational Institutes and CMSU, WASMO.

Over and above linkages were also established outside the state.

- CAPNET – India
- FWWB
- SACOSAN
- Sulabh International – Delhi
- Gender and Water Alliance (GWA)

In this way by conducting the various trainings, meetings and workshop linkages were established. Exposure visits to these groups were also organized. Future vision is to strengthen these linkages for a long term.

H. Learning/Suggestions:

There seems to be a strong resistance from the collector of Bhavanagar to provide work to the voluntary organizations, specially Utthan due to its work on human rights and right of the people over their resources. Despite strong representation and recommendation from WASMO (secretary, CEO), collector have not changed his stand. Hence, some changes may have to be done in the design. We may not take up swajaldhara facilitation in all 30 villages and may work with WASMO team in those villages. This change, will not affect the planned outcome and output. However, we do realize that pace of the pilot will be affected.

